



F u t u r E d

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ePortfolio Quality Standards

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1. A digital archive and an ePortfolio are developed and owned by the individual or organization creating them. The use of both or either, and any changes to them, are under the control of the individual. Both are confidential and access is controlled by the individual.
2. The ePortfolio system has the capacity to maintain a complete inventory of skills and knowledge acquired by the individual through formal, non-formal, informal, accidental and incidental learning. The ePortfolio development process includes thoughtfulness about learning represented.
3. The ePortfolio system lists and describes skills and knowledge in a way that is recognized and respected by educators, employers, professional bodies, and others who receive and process ePortfolios. Where possible, the ePortfolio competency standards but also allows unique or non-specific competencies.  system links to established flexibility to accommodate
4. The content of the ePortfolio is current, Methods of validating learning are credible.  accurate, and verifiable. flexible, appropriate, and
5. To develop the ePortfolio, there are explicit instructions with examples, a universally-recognized glossary of terms, and professional assistance if required. The ePortfolio is easy to access, use, and modify by the owner.
6. The ePortfolio and archive have the capacity to incorporate a variety of media.
7. The ePortfolio is portable and interoperable in a technical sense.
8. The ePortfolio service is multi-purpose, customisable and adaptable to various uses, e.g., assessment by teachers, learning through personal reflection, planning, individual or community asset mapping.
9. An ePortfolio system is seamless, allowing the individual to create many versions of his/her ePortfolio and use this process throughout life, from primary school through higher education and career training to the workplace and lifelong learning environments.

10. An ePortfolio system provides secure long-term storage, privacy, access and ongoing support.

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Participating Organization	Representative
AAHE (American Association for Higher Education)	Darren Cambridge
AMTEC (Association of Media and Technical Education in Canada)	Genevieve Gallant
CACE (Canadian Association for Community Education)	Barb Case
CADE (Canadian Association for Distance Education)	Bill Muirhead
Campus Canada (Industry Canada)	Jane Kralik
CanLearn (Human Resources Development Canada)	Karin Fuller
CAPLA (Canadian Association for Prior Learning Assessment)	Sandra Aarts / Bonnie Kennedy
CEA (Canadian Education Association)	Penny Milton
COL (Commonwealth of Learning)	Angela Kwan / Paul West
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